

Scaynes Hill - Lindfield Active Travel (SHLAT)  
General Data Protection Regulations (GDPR)  
PRIVACY NOTICE

### SHLAT privacy policy

- Your information will be stored securely and used only to enable SHLAT to take your comments into account in the study and furtherance of the project to promote a dedicated safe cycling and walking path between Scaynes Hill and Lindfield, to correspond with you in relation to the project and to provide you with information on the progress of work.
- The personal information we process (eg contact details, comments etc) is provided to us directly by you for the reasons detailed above. If your property is on or near one of the routes being studied we may also obtain information from the Land Registry.
- Under the General Data Protection Regulations (GDPR) the lawful base we rely on for processing this data is your consent.
- Your contact information will not be shared with third parties although property names and summarised (but anonymous) comments may be included in notes, reports or other information submitted to third parties in connection with the study and furtherance of the project.
- Our e-mail address [shlat@btinternet.com](mailto:shlat@btinternet.com) is dedicated solely to this project and will be administered to be GDPR compliant.
- Your data will be retained for three years after the last contact with us and then deleted unless due to the continuation of the project we wish to hold the data for longer, in which case we would ask you to renew your consent.
- Your rights under the GDPR are not affected and you have the right to view your data, correct any error or ask for it to be erased. You can withdraw your consent or ask for a copy of your records at any time.
- SHLAT does not use any automated decision-making or profiling technologies.
- Your information is managed by the SHLAT Administrator who can be contacted at [shlat@btinternet.com](mailto:shlat@btinternet.com).
- If you wish to complain about the handling of your personal data you can make a complaint to the Information Commissioner's Office ([www.ico.org.uk](http://www.ico.org.uk))
- If you choose not to provide consent for your personal information to be stored and processed as detailed above, SHLAT will be unable to take into account your views or send you emails about progress or developments in the project.